



## Sample Shipping Instructions

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- Within your sample kit are the following:
  - ❖ **Return Shipping Label & Sleeve** - Make sure the pre-paid return shipping label is in the shipping sleeve and place the shipping sleeve on the outside of the box that your sample kit arrived in.
  - ❖ **Sample Chain-of-Custody (COC)** - Fill out the Chain-of-Custody form and place in shipping container with your soil sample.
    - **Do not place the sample COC form into the soil in the soil sample bag.** Keep the COC form separate within the shipping container.
- Once you have completed step 5 of your *Soil Sampling Instructions*, place your sample into shipping container (make sure return shipping label is on the outside of the box) and drop off at any FedEx shipping location.
  - ❖ Find a FedEx drop-off location here: <https://www.fedex.com/en-us/shipping/dropbox.html>
  - ❖ Find your sample tracking information here: <https://www.fedex.com/en-us/tracking.html>