



## Sample Shipping Instructions

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- Within your sample kit are the following:
  - ❖ **Shipping Label & Sleeve** – Make sure the pre-paid shipping label is in the shipping sleeve and place the shipping sleeve on the outside of the box that your sample kit arrived in.
  - ❖ **Sample Information Form/Payment Receipt** – Fill out the bottom portion of this document (sample information), cut and place in manila sample envelope with your soil sample. (Keep the top portion for your records, as it is your payment receipt.)
    - **Do not place the sample information form into the soil in the soil sample bag.** Keep them separate within the shipping box.
- Once you have completed step 5 of your *Soil Sampling Instructions*, place your sample into shipping box, make sure return shipping label is on the outside of the box, and drop off at any FedEx shipping location.
  - ❖ Find a FedEx drop-off location here: <https://www.fedex.com/en-us/shipping/dropbox.html>
  - ❖ Find your sample tracking information here: <https://www.fedex.com/en-us/tracking.html>